

## Emmaus Board Meeting Minutes

May 16, 2015

Members present: Tammy Garrett, Susan Asberry, Wanda Tramel, Donna Smith, Bob Smith, Mark Travis, Deborah Tuggle, Al Yost, Gary Johnson, Derek Houser, Brad Lockhart, Vicky Voiles, Donna Tipton, and Heather Cornette.

Absent: Jason Murphy, Angelina McDonald, Rhonda England

### Old Business:

1. Meeting called to order and opened in prayer by Debbie Tuggle.
2. April minutes reviewed. Motion made to approve by Gary Johnson and seconded by Mark Travis. Approved.
3. Agape Room clean out went well. Thanks to all who came to help.
4. Treasure's report: printed copy attached to minutes. Currently we have a total of \$8,451.92 in our checking account. Bills we know will be due by the end of the year: Upper Room pilgrim fees are usually \$5,000 a year and our building fees paid to Livingston First Church \$2,750. Motion made by Donna Smith and seconded by Donna Tipton to accept Treasures report.
  - a. Discussion about "The Gift" that was tabled at last meeting: Emmaus of the Cumberland's took in \$28,000.00 last year. Motion made by Donna Smith and seconded by Al Yost that we tithe our "Gift" to the Upper Room for \$2,800.00. A donation to the "Gift" is part of the Covenant Letter we sign yearly with the Upper Room and it goes to start new Emmaus Communities throughout the world. Motion passed. Mark Travis will give a check to Jason Murphy who will be attending the July Training session.
  - b. Jason Murphy is completing his training and Mark and Jason are working on the online banking.

### New Business:

1. Motion made by Heather Cornette and seconded by Donna Tipton to accept Alice Kirby's resignation letter as Registrar for the Emmaus Community. The Board wishes to thank Alice for her years of excellent service! Motion passed.
2. Motion made by Donna Smith and seconded by Heather Cornette to appoint Janice Wood the new Registrar of the Emmaus Community. Motion passed. Susan Asberry had previously discussed this appointment with Janice Woods and she accepted pending Board Approval.
3. Motion made by Susan Asberry and seconded by Vicky Voiles to appoint a Board representative as Registrar Back Up and to make a "back up" position for each service area. Motion passed. Darlene Branham to be back up for "DeColores Mae"/Alice Kirby.
4. Area of Service Review:
  - a. Tammy Garrett: Assistant LD/ALD Women's training – nothing new to report
  - b. Heather Cornette: Secretary/Nursery/Manuals – Based on last team selection, motion was made by Heather Cornette and seconded by Donna Tipton to review the Team Selection lists by having the Board divide the lists and call each person to see if they are still interested in serving and that if there is not any correct contact information, they be removed from the service list. An email blast will be sent out prior to start of the review asking people to update their contact information if they are still interested in serving. Motion passed. Wanda Tramel to bring the list to the next Board Meeting so this can be divided.

Will need someone to take minutes for the July Board Meeting due to serving as Board Representative on July Walk.

- c. Gary Johnson/Al Yost: Building security/setup & take down – nothing to report
- d. Bob Smith/Donna Smith/Angelina McDonald: Kitchen – Emmaus owes Livingston First Church two boxes of coffee. Heather Cornette will ask Amy Fletcher to order them and give the invoice to Mark Travis.
- e. Rhonda England/Tammy Garrett/Brad Lockhart/Derek Houser: Agape - Need to check on balloons and streamers for July Walk due to we did not see them when doing Agape room clean out.

Color of Grace CD's: Unable to find invoice and Mark Travis asking for update of status of payment for the CD's. Heather Cornette messaged "Norman Ramsey Ministries Inc" on Facebook. The only contact information we have is an address: 2501 Caliber Drive, Varina, VA. 23231. If unable to get an update from Facebook, a formal letter will be sent to the above address.

- f. Donna Tipton/Entertainment – nothing to report
  - g. Debbie Tuggle/Prayer Charts – Will need someone to pass around the prayer charts at the July Walk activities.
  - h. Vicky Voiles/Team Selection/Book Table – nothing to report.
  - i. Wanda Tramel/Team Selection/ALD training – nothing to report
- 5. Chrysalis will be June 4 – 6<sup>th</sup>. There will not be an August Journey Flight.
  - 6. No meeting in June. Emmaus Board encouraged to come out and support Chrysalis.
  - 7. Meeting closed in prayer by Gary Johnson